

IAMA-IL Executive Committee Meeting

Consent Agenda & Meeting Agenda

August 18, 2021, 7:00 pm

Zoom Meeting:

<https://zoom.us/j/96400946005?pwd=TXo4YVZDM2lKNmZlL3FNUVdKTWNLZz09>

Meeting ID: 964 0094 6005 Passcode: 3990 +1 312 626 6799 US (Chicago)

Meeting Facilitator: Dr. Suneela Harsoor, President

I. Call to order

II. Roll call & Introduction of Guests

III. Consent Agenda* (Action Needed)

*All Items in the Consent Agenda are to be approved at once, if an item needs to be discussed it must be motioned to be removed from the Consent Agenda. After these items have been motioned and approved to be removed, the remain items are to be motioned and approved as one – Consent Agenda and then the agenda will continue with the discussion of the removed items. Alternatively, if no item needs to be discussed further, the Consent Agenda is motioned an approved, and the agenda continues as printed.

a. Approval of minutes from the last meeting: June 16, 2021 (see attached)

b. Membership Committee:

◆ Approval of New Members:

◆ Currently 9 new member(s) as of **08/09/ 2021** (see attached)

*End of Consent Agenda

Non-IAMA-IL Specific Items (Non-Action Items)

IV. Liaison Committee for CMS/ISMS/AMA: Raj Lal, MD & Piyush Vyas, MD

V. AAPI: Representative – Meher Medavaram, M.D.

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Discussion Items

VI. Board of Directors: Chair - Geeta Wadhvani, MD

VII. President's Report: Suneela Harsoor, M.D.

- a. Kidney Mobile Event
- b. "Shanthi bhavan charity project" by Dr Kalyani Perumal

VIII. Ad-Hoc Committees

- a. Golf Committee - Rajeev Kumar, M.D.:
- b. Non-Profit Class Change Committee - Suresh Reddy. M.D.:
- c. Fundraising Committee - Samir Shah, M.D.:

IX. Treasurer's Report: Radhika Chimata, M.D., Piyush Vyas, M.D. & Meher Medavaram, M.D.

- a. July Reports (see attached)
- b. Financial Advisory Committee - Utpal Parikh, MD, Update on Raymond James

X. IAMA-IL Office: Heidi Garton

a. The IAMA Office will be closed / Heidi is unavailable

- ◆ September 3rd - 7th - Labor Day Weekend
- ◆ September 9th - 13th - Out of town.

Standing Committee Report

XI. Academic Affairs Committee: Lalitha Darbha, M.D., Tapan Parikh, MD

- a. Golden Stethoscope Awards
 - ◆ Date and Location for 2021
 - 1. September 15, 2021 @ 7 pm
 - a. Ashyana Banquets in Downers Grove

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XII. Physician in Training (PIT): Saarah Alkhairy

- a. August 14th - Health Fair @ Loretto

XIII. Education Committee: Prabhu Shivalingappa, M.D.

XIV. Membership Committee: Aparna Natarajan, M.D.,

XV. Health Awareness Committee: Neetha Dhananjaya, M.D.,

- a. Health Awareness Events

XVI. Global Health Committee: Arvind Shukla, M.D.

XVII. IAMA Charitable Foundation: Sukanya Reddy, M.D.

XVIII. Entertainment Committee: Dipak T. Shah, M.D.

- a. September 12th - Walk-A-Thon

XIX. By-Laws Committee: Rajeev Kumar, M.D.

XX. Communication & PR Committee: Utpal Parekh, M.D.

XXI. Young Physician Committee (YPC): Tapan Parikh, MD

XXII. Old Business:

XXIII. New Business:

XXIV. Tentative 2021 Event Schedule - <https://iamail.org/IAMA-IL-Leadership>

XXV. Next Meeting: September 22, 2021 @ 7pm via Zoom

XXVI. Adjournment

Executive Committee Meeting Minutes

IAMA-IL, 2021

Location, Time, Date:

June 16, 2021, at 7 pm via Zoom Meeting

Members Present: (*denotes voting member)

Suneela Harsoor*, Meher Medavaram, Lalitha Darbha*, Rohitkumar Vasa, Samir Shah, Suresh Reddy*, Dilip Shah*, Piyush Vyas*, Geeta Wadhvani*, Dipak Shah*, Utpal Parekh*, Arvind, Shukla, Paul Chawla, Tapan Parikh*, Saarah, Alkhairy, Srilata Gundala, Neetha Dhananjaya*, and Sudha Bhoopalam,

Welcome

President Harsoor welcomed all the present members, and the executive committee meeting was called to order at 7:02 p.m.

Guest(s): Kalyani Perumal, MD

Consent Agenda: The following items in the consent agenda were unanimously approved

Minutes of the May 19, 2021, Meeting, approved with additions

3 new applications for membership as of 6/5/2021, approved as presented

Motion: Piyush Vyas, 2nd by Dipak Shah

AAPI: 1600 O2 Units have been distributed in India. AAPI Convention is July 4th weekend in Atlanta

President's Report:

IAMA 2021 travel options to Yellowstone, Canadian Rockies and Hawaii was discussed

Tentative Semiannual business meeting to be held on July 21st. Requested suggestions for Chief guest, keynote speaker and entertainment. Dr Medavaram to get back with AAPI event details within a week, for possible collaboration.

On May 19th, 2021, the existence of an additional IAMA bank account at Chase bank was brought to my attention. Being president of IAMA it is my fiduciary duty to investigate and report to the Executive committee of IAMA. The above-mentioned account was opened on May 16th of 2020 by the then Presidents of IAMA and AAPI reportedly with an intention to hold a combined gala in 2020. All the funds in this account were deposited by AAPI. IAMA conducted its own virtual gala in 2020 and did not use any of these funds. As multiple transactions were made through this bank account without the knowledge of EC or IAMA administrative secretary, IAMA quick books as well as treasurer's reports from May of 2020 to June of 2021 will not reflect these Chase bank account numbers. Dr. Geeta Wadhvani reported that on June 5th, 2021, she closed this account and returned the remaining money to AAPI.

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We received a forwarded email from Vijaya Kodali AAPI Director, Operations indicating that \$245,000 was returned

As these numbers are not matching with IAMA chase bank statements. Dr. Wadhvani has requested Mrs. Vijaya Kodali to account for an additional \$6000. After we receive further clarification IAMA administrative secretary Heidi will be able to go back and update 2020 QuickBooks.

Until then IAMA will hold off filing 2020 tax returns. 2020 and 2021 treasurers will follow up

Ad-Hoc Committees

Golf Committee: Please Sign up for Golf Outing. 15 current registrations for either dinner and golf.

Non-Profit Class Change Committee: Paul Chawla and Suresh Reddy are working on the change to a 501C3 organization. The new 501C3 will need 6-7 people to sit on the board.

Fundraising Committee: Everyone needs to help find sponsors and raise money.

Treasurer's Report:

May 2021 financial reports were presented to the EC. The new Raymond James account is setup and the funds will be transferred into the account shortly.

IAMA-IL Office Report:

IAMA Office will be closed June 17-20.

Membership Committee:

New members were approved in the consent agenda.

Health Awareness Committee: The next HAC event will be June 23rd discussing Hypertension and Kidney Disease.

Academic Affair Committee:

New emails have been sent to help spread the word about the GSA event.

Entertainment Committee: The committee is playing an outing to the Morton Arboretum to experience the Human + Nature exhibit, they are also looking into a picnic and a walk-a-thon.

IAMA Charitable Foundation (CF): IAMACF is on Amazon Smile. Use smile.amazon.com to make your Amazon purchases and a percentage of your purchase will be donated to IAMACF.

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Educational Committee: A talk on Breast Cancer is being planned for the July 2021 as in-person event.

PIT Committee: Health fair planning is going well. The only expense currently foreseen is for volunteer t-shirts. Drs. Suneela Harsoor, Utpal Parekh and Samir Shah all pledged \$100 each to cover the expended cost of the t-shirts.

By-Laws Committee: Will be looking into the needed Policy and Procedure Manual and any By-Laws updates.

Communications & PR: No Report

CMS/ISMS/AMA Liaison Committee: No Report

Global Health Committee: No Report – Paused due to COVID

Young Physicians Committee: No Report

New Business: None

Old Business (not covered above): None

Next Meeting: 3rd Wednesday of each month at 7:00 pm. July 21, 2021.

The meeting was adjourned at 8:55 p.m.

Motion by Meher Medavaram, 2nd by Lathia Darbha

Respectfully submitted by:

Heidi Garton, Admin. Secretary IAMA-IL June 25, 2021

Approved by:

Prefix	First name	Middle Name	Last name	Mailing City	Mailing State	Contact Specialty	IPSL #	Speciality	Created on	Membership level	Membership status	Member since	Financial
ARUP	KUMAR		DHARA	Howrah	Outside From US	Medical		MD(General Medicine)	Saturday, June 05, 2021	Associate	Pending - New		\$0
Aryan			Hemani	Chicago	IL	Student			Thursday, July 15, 2021	Physician In-Training (MSRF)	Pending - New		\$0
Navtej			Mann	Oak Park	Illinois	Medical student			Monday, June 21, 2021	Physician In-Training (MSRF)	Pending - New		\$0
shivraj			Mann	Oak Park	Illinois	Medical student			Monday, June 21, 2021	Physician In-Training (MSRF)	Pending - New		\$0
Annu			Mehta	Hibsdale	IL	Medicine	036133533	FP	Thursday, February 11, 2021	Annual	Pending - New		\$100
Satya	Radha		Rangaraju	Barrington	IL	Life insurance			Tuesday, June 08, 2021	Corporate	Pending - New		\$100
Ankit			Sahni	Oak Brook	IL	Medical Student			Tuesday, September 26, 2017	Physician In-Training (MSRF)	Pending - New		\$0
Shaili			Shah	Chicago	IL	Medical Student			Monday, June 28, 2021	Physician In-Training (MSRF)	Pending - New		\$0
Sudarshan	K.		Sharma	Hinsdale	ILLINOIS	Gyn- Oncology	036-054912	Gyn-Oncology	Saturday, July 10, 2021	Annual	Pending - New		PD \$100
Som	Prabh		Singh	Kansas City	MO	Medical Student			Monday, July 19, 2021	Physician In-Training (MSRF)	Pending - New		\$0

Indian American Medical Associaton, Illinois

Statement of Activity

January 1 - August 10, 2021

	TOTAL
Revenue	
4000 Non-Profit Revenue	
4005 Non-Profit Revenue	278.04
4005-01 Donations for PPE/COVID	5,375.00
Total 4005 Non-Profit Revenue	5,653.04
Total 4000 Non-Profit Revenue	5,653.04
4100 Membership Revenue	
4100-01 Membership Dues	5,355.00
Total 4100 Membership Revenue	5,355.00
4200 Sponsorship	
4200-02 Newsletter Sponsorship	5,595.00
Total 4200 Sponsorship	5,595.00
4300 Events - Revenue	
4303-02 Golden Stethoscope Awards Revenue	
4303-03 Golden Stethoscope - Sponsorship	5,000.00
Total 4303-02 Golden Stethoscope Awards Revenue	5,000.00
4304 Golf Outing	
4304-01 Golf Outing Tickets	4,175.00
4304-02 Golf Outing - Sponsorship	982.06
Total 4304-01 Golf Outing Tickets	5,157.06
Total 4304 Golf Outing	5,157.06
4305 Semi Annual Banquet (Spring)	
4305-02 Spring Banquet Tickets	300.00
4305-03 Semi Annual Meeting Sponsor	1,350.00
4305-04 Semi-Annual Meeting Admission	6,100.00
Total 4305 Semi Annual Banquet (Spring)	7,750.00
Total 4300 Events - Revenue	17,907.06
Uncategorized Revenue	84.40
Total Revenue	\$34,594.50
GROSS PROFIT	\$34,594.50
Expenditures	
5000 Operating Expenses	
5001 Legal & Professional Fees	6.00
5004 Office Expenses	
5004-05 Secretarial Duties	8,477.42
5004-06 Promotional Graphics	21.49
5004-08 Wild Apricot Software	2,073.60
5004-09 Office Software / Internet / Phone	119.40
Total 5004 Office Expenses	10,691.91

Indian American Medical Associaton, Illinois

Statement of Activity

January 1 - August 10, 2021

	TOTAL
5600 Virtual Office Expenses	
5600-1 Post Office Box	115.00
5600-2 Storage Unit Lease	928.00
5600-4 G-Suite for Virtual Office	1,740.08
5600-5 Virtual Office Zoom	324.81
Total 5600 Virtual Office Expenses	3,107.89
Total 5000 Operating Expenses	13,805.80
5003 Annual Report (IL Sec. of State)	14.00
5500 Other Expenses	
5500-01 Meals and Entertainment	67.70
5500-5 Uncategorized Expenditure	14.00
5555 Bank Charges	14.00
5555-04 PayPal Fees	453.81
Total 5555 Bank Charges	467.81
Total 5500 Other Expenses	549.51
6000 Events - Expenditures	
6001 Annual Gala (Fall)	
6001-07 Gala Banquet - printing	63.44
Total 6001 Annual Gala (Fall)	63.44
6009 Semi-Annual Meeting	
6009-01 Semi-Annual Meeting of IAMA - Expenses	5,212.98
Total 6009 Semi-Annual Meeting	5,212.98
6300 Other Events - Exp	53.99
6303 Walk-A-Thon	105.00
Total 6000 Events - Expenditures	5,435.41
7000 Charitable Contributions	
7000-05 Donation - NAWB	59.98
7000-13 Charitable Contributions - General	5,000.00
Total 7000 Charitable Contributions	5,059.98
Total Expenditures	\$24,864.70
NET OPERATING REVENUE	\$9,729.80
Other Revenue	
8000 Other Miscellaneous Revenue	
8001 Interest	107.19
Total 8000 Other Miscellaneous Revenue	107.19
Total Other Revenue	\$107.19

Indian American Medical Associaton, Illinois

Statement of Activity

January 1 - August 10, 2021

	TOTAL
Other Expenditures	
9000 Other Business Expenses	
9001 Reconciliation Discrepancies	92.81
Total 9000 Other Business Expenses	92.81
Total Other Expenditures	\$92.81
NET OTHER REVENUE	\$14.38
NET REVENUE	\$9,744.18

Indian American Medical Associaton, Illinois

Statement of Financial Position

As of July 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 US Bank Checking (Operating Account)	15,898.30
1001 US Bank (Office Checking)	5,901.35
1002 PayPal Bank	16,989.20
1003 Raymond James Investment Account	150,000.00
1011 US Bank Money Market (Main Savings)	85,092.17
1015 Chase Account with AAPI	0.00
1016 BMO Harris Bank - CLOSED 5/2021	
1016-1 BMO Harris Checking (Closed 5/2021)	0.00
1016-2 BMO Harris Money Market (Closed 5/2021)	0.00
1016-3 BMO CD (Closed 5/2021)	0.00
Total 1016 BMO Harris Bank - CLOSED 5/2021	0.00
Total Bank Accounts	\$273,881.02
Other Current Assets	
1300 Undeposited Funds	0.00
1301 Prepaid Expenditures	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$273,881.02
TOTAL ASSETS	\$273,881.02
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
10000 Loan AAPI	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
3000 Retained Earnings	-93,475.93
3001 Opening Balance Equity	361,469.43
Net Revenue	5,887.52
Total Equity	\$273,881.02
TOTAL LIABILITIES AND EQUITY	\$273,881.02